



REQUEST FOR PROPOSALS (RFP)
Climbing Escalade Canada
Competition Seasons 2024-2025



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INTRODUCTION

[Climbing Escalade Canada](#) (CEC) is the National Sport Organization for the sports of competition climbing and para-climbing. CEC governs the climbing disciplines of Boulder, Lead, Speed, and Top Rope.

CEC's purpose is to promote and develop competition climbing in Canada—both for athletes and the extended climbing community. We strive to enable athletes to achieve their high-performance potential in an ethical, equitable, and equal competition environment. We value community, transparency, integrity, inclusion, an athlete-centered approach, and the pursuit of excellence. More detail on CEC policies and governance can be found [here](#).

CEC is seeking facilities to host competitions for the 2024–2025 Competition Season. This Request for Proposal (RFP) details the event calendar, host facility requirements and responsibilities, selection timeline, and evaluation criteria.

Interested facilities must submit their proposals to info@climbingcanada.ca by **11:59 pm EST, September 30, 2023**.

The CEC Board of Directors has final authority over all CEC events and any policies pertaining to those events. CEC has defined the schedule according to which events will occur, including the number of events in each discipline. CEC reserves the right to cancel or modify events according to the conditions set out in the event agreement signed by Event Hosts upon acceptance of the event.

Athletes and coaches participating in CEC events should refer to the [CEC Rules and Policies](#).

TIMELINE

CEC will accept and review proposals and select the Host Facilities for the 2024–2025 Competition Season according to the timeline below.

September 5, 2023	Bids can be submitted
September 30, 2023	Deadline to submit bids to info@climbingcanada.ca
October 2023	CEC Event Sub-Group and CEC Para-Climbing Committee to review proposals and submit recommendation to CEC Board of Directors
November 2023	CEC Board of Directors to select Event Hosts for 2024–2025 Competition Seasons
End of December 2023	Announcement of selected Hosts

CONTACT

For questions or comments regarding this RFP, please contact CEC's Executive Director, Christiane Marceau, at ed@climbingcanada.ca

Proposals must be submitted to info@climbingcanada.ca

SCHEDULING GUIDING PRINCIPLES

CEC will use the following guiding principles when creating the schedule for a competition season. These are not specific rules or policies; rather, these are the guidelines that CEC will endeavour to satisfy when crafting a competition schedule. In some cases, it will be impossible to satisfy all of the guiding principles. Should that occur, CEC will endeavour to strike a reasonable balance between the guiding principles.

Integration with International Sport Climbing

To ensure alignment with the International Federation, CEC will endeavour to

- align with the IFSC schedule and requirements
- align with the Olympic format and cycle:
 - Paris 2024: Boulder & Lead (Combined) and Speed
 - LA 2028: TBD (hoping for all 3 disciplines)

Accessibility and Opportunity

To enable athletes across Canada in all categories to flourish, CEC will endeavour to

- offer opportunities in all three disciplines (Boulder, Lead, and Speed)
- offer national opportunities for Youth B, Youth A, Junior, and Senior
- offer regional opportunities for Youth C, Youth B, and Youth A
- support the development and growth of climbing in all Canadian markets
- keep events accessible, including by alternating Nationals between East and West

Athlete-Centered

To provide athletes with the best possible competition experience, CEC will endeavour to

- minimize travel requirements
- provide adequate lead time for travel bookings
- minimize competition costs to athletes
- provide a selection process for the High Performance Program and Youth World Championships
- avoid holding competitions on weekdays when possible

Follow Long Term Development (LTD) Principles

In support of appropriate and effective long-term development of our athletes, we will endeavour to

- encourage and support participation of athletes across all three disciplines until athletes reach the Senior level, recognizing that climbing is a late-specialization sport
- ensure competitions are planned and run with the specific athlete audience in mind based on the long-term development pathway
- support athletes' periodization of training vs. competition ratio

Partnership with Event Hosts

Recognizing the importance of Event Hosts to a successful competition season, CEC will endeavour to:

- minimize expenses to Event Hosts
- minimize logistic requirements for Event Hosts
- maximize potential revenue through public and local grants
- work with Event Hosts to support growth of Canadian climbing facilities
- avoid scheduling competitions in busier and more profitable times of year

Support for CEC Members and Stakeholders

To provide support and clarity to all our stakeholders, CEC will endeavour to

- schedule events two years in advance
- listen to stakeholder input
- support selection process with clear qualification pathways
- support innovative ideas and solutions

PROPOSED 2024–2025 SEASON CALENDAR

This RFP covers CEC Events for the 2024–2025 Competition Season. CEC is looking for Event Hosts for the following preferred dates and locations. Interested facilities can submit bids for events that do not align with the preferred dates/locations below, but bids aligned with the below will be preferred.

EVENTS	PREFERRED DATES	PREFERRED LOCATION
Senior Boulder National Championships & Citizen Comp scramble	Friday/Saturday/Sunday November 8-10, 2024	East ¹
Speed National Championships & Development Camp	Saturday/Sunday December 7-8, 2024	West ²
Senior Lead & Para-Climbing National Championships	Saturday/Sunday/Monday February 15-17, 2025	East
HP Competition - Speed ³	Virtual Format	TBD
HP Competition - Boulder ³	End January to early February	Richmond Oval
HP Competition - Lead ³	May-June	Richmond Oval
Youth Boulder Regionals (2 events)	Saturday/Sunday April 26-27, 2025	One West and one East
Youth Boulder National Championships	Thursday/Friday/Saturday May 15-17, 2025	West
Youth Lead National Championships	Monday/Tuesday May 19-20, 2025	West

¹ Ontario or any province east of Ontario. Territories are able to bid on any East or West Events.

² Manitoba or any province west of Manitoba. Territories are able to bid on any East or West Events.

³ Not included in this RFP. For reference only.

HOSTING REQUIREMENTS - TECHNICAL REQUIREMENTS

Prospective hosts should describe how their facilities satisfy the technical requirements below.

EVENT	CATEGORIES	FORMAT <i>(Subject to change)</i>	TECHNICAL REQUIREMENTS
Senior Boulder National Championships & Citizen Comp scramble	Senior Women Senior Men	<p><i>Boulder Format</i></p> <ul style="list-style-type: none"> • Qualifiers – IFSC Flash format (5 on 5 off). 6 Problems • Semi-Finals - 5 on 5 off w/ isolation. 4 Problems • Finals - World Cup format, 4 minutes. 4 Problems <p><i>Citizen Comp Format</i></p> <ul style="list-style-type: none"> • Scramble 6 problems 	<p><i>Boulder Requirements</i></p> <ul style="list-style-type: none"> • Minimum 40m linear wall space with independent fall zones allowing 12 boulders to run simultaneously⁴ • Minimum 3m wall height • Isolation Zone required for Semis and Finals • 50 volunteers minimum over the event
Speed National Championships & Development Camp	Senior Women Senior Men Junior Women Junior Men Youth A Women Youth A Men Youth B Women Youth B Men	<p><i>Speed Format</i></p> <ul style="list-style-type: none"> • 2 practice runs in the same running order as qualifiers • 2 qualifier runs – Timed • Top 16 – head-to-head single knock-out 	<p><i>Speed Requirements</i></p> <ul style="list-style-type: none"> • A 15m Speed wall compliant with IFSC Speed Wall Requirements • IFSC certified holds (stamps and serial numbers present) • Holds must be in “new” or “like new” condition (i.e. no chipping or surface variations and with adequate surface friction) • Ability to use standard timing systems • 25 volunteers minimum over the event

⁴ Walls with a minimum of 30m linear wall space with independent fall zones allowing 10 boulders to run simultaneously are still eligible, but preference will be given to facilities with at least 40m linear walls.

<p>Senior Lead & Para-Climbing National Championships</p>	<p>Senior Women Senior Men All paraclimbing categories</p>	<p><i>Lead Format</i></p> <ul style="list-style-type: none"> ● 2 Qualifiers - Flash Format ● 1 Semi-Final - On-sight ● 1 Final - On-sight <p><i>Para-Climbing Format</i></p> <ul style="list-style-type: none"> ● Qualifiers – Modified Red Point – 3 to 5 routes per sport class ● Final – On-sight – 1 route per sport class 	<p><i>Lead Requirements</i></p> <ul style="list-style-type: none"> ● Must be able to accommodate 4 simultaneous individual lead routes ● Isolation Zone required for Semis and Finals ● Walls should be at least 12m in height⁵ ● Access to two actuating boom or scissor lifts in the gym for event preparation and setting <p><i>Para-Climbing Requirements</i></p> <ul style="list-style-type: none"> ● Facility must be wheelchair accessible from the parking lot to the climbing wall ● Minimum 12m wall height⁵ ● Must be able to accommodate a minimum of 12 top rope routes ● Walls must have a variety of angles, to a maximum of 30 degrees overhang ● Access to a slab wall is preferred ● Inventory of holds need to include a large quantity of positive holds and volumes ● Ropes at least 50m in length (due to double rope belay system) ● Isolation Zone required for Finals <p><i>Both</i></p> <ul style="list-style-type: none"> ● 50 volunteers minimum over the course of the event
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⁵ Walls under 12m are still eligible, but preference will be given to facilities with walls at least 12m in height.

Youth Boulder Regional Events	Youth A Women Youth A Men Youth B Women Youth B Men Youth C Women Youth C Men	<i>Boulder Format</i> <ul style="list-style-type: none"> • Qualifiers – IFSC Flash format (5 on 5 off). 6 Problems • Finals - World Cup format, 4 minutes. 4 Problems <i>Youth C Format</i> <ul style="list-style-type: none"> • Scramble 6 problems 	<i>Boulder Requirements</i> <ul style="list-style-type: none"> • Minimum 50m linear wall space with independent fall zones allowing 18 boulders to run simultaneously⁶ • Isolation Zone required for Finals • 75 volunteers minimum over the event
Youth Boulder National Championships	Junior Women Junior Men Youth A Women Youth A Men Youth B Women Youth B Men	<i>Boulder Format</i> <ul style="list-style-type: none"> • Qualifiers – IFSC Flash format (5 on 5 off). 6 Problems • Semi-Finals - 5 on 5 off isolation. 4 Problems • Finals - World Cup format, 4 minutes. 4 Problems 	<i>Boulder Requirements</i> <ul style="list-style-type: none"> • Minimum 50m linear wall space with independent fall zones allowing 18 boulders to run simultaneously⁷ • Isolation Zone required for Finals • 75 volunteers minimum over the event
Youth Lead National Championships	Junior Women Junior Men Youth A Women Youth A Men Youth B Women Youth B Men	<i>Lead Format</i> <ul style="list-style-type: none"> • 2 Qualifiers - Flash Format • 1 Semi-Final - On-sight • 1 Final - On-sight 	<i>Lead Requirements</i> <ul style="list-style-type: none"> • Must be able to accommodate 6 lead routes running simultaneously • Minimum 12m wall height⁸ • Access to two actuating boom or scissor lifts in the gym for event preparation and setting • 75 volunteers minimum over the event

CO-HOSTING

If an interested facility doesn't meet the above requirements, CEC will allow joint bids with two facilities in reasonable proximity. Facilities proposing a joint bid should explain under which circumstances the event would run, understanding challenges that may arise with this type of setup.

⁶ Walls with less than 50m linear wall space but still with independent fall zones allowing 18 boulders to run simultaneously are still eligible.

⁷ Walls with less than 50m linear wall space but still with independent fall zones allowing 18 boulders to run simultaneously are still eligible.

⁸ Walls under 12m are still eligible, but preference will be given to facilities with walls at least 12m in height.

HOSTING REQUIREMENTS - VENUE REQUIREMENTS

Field of Play

The Field of Play (FOP) is the area for the competition itself, plus the surrounding support areas, separated by a physical barrier from the other areas. The award ceremonies can also be run on the FOP. **A FOP and wall design shall be included in the bid proposal.**

The FOP is composed of the following zones:

- The Climbing Zone, which contains the climbing wall and floor covered by safety mats. The Climbing Zone shall extend a reasonable distance out from the wall to allow for athletes to fall safely or be brought down on belay.
- The Transit Zone, which is where athletes perform their final preparation prior to starting their round. The Transit Zone connects the Climbing Zone to the Isolation Zone, and must be visually separated from each of those two zones. Athletes (and belayers for lead) remain in the Transit Zone until called upon to enter the Climbing Zone.
- The Jury Zone, which is where the judges are located during the climbing round. The Jury Zone shall be immediately in front of and have an unobstructed view of the Climbing Zone.
- The Post- Climb Zone, which is an area for athletes who have finished their round to wait visible to the audience with restricted access restricted to athletes who have finished their performance and accredited persons (Officials, Media, Coaches).

Back of House

The Back of House (BOH) comprises those areas that are typically off-limits and not visible to the general public during the event. The BOH is composed of the following zones:

- The Isolation Zone, which is a restricted area for athletes and team officials to warm-up and prepare for competition. It may be localized outside of the event venue and should consist of a general area for relaxation and refreshment and an area that includes a warm-up wall. The Isolation Zone must not be in view of the audience. Athletes must be able to move directly from the Isolation Area to the transit Zone.
- The Setting Zone, which is where holds and other setting equipment shall be stored. The Setting Zone should offer a large amount of storage space and access shall be managed by the Setting team.
- The Medical Zone, which is where first-aid and (for national championships only) anti-doping activities shall be performed. The Medical Zone shall have a space to set up a table and chairs for medical personnel. If anti-doping is required, the Medical Zone must have access to a private washroom or stall.
- The CEC Zone, which shall be a private room for CEC Officials or other CEC Representatives.

Front of House

The Front of House (FOH) comprises those areas that are typically accessible by the general public. The FOH must be separated from the Field of Play and BOH by a physical barrier. Depending on the space available in the Host Facility, the FOH may include VIP areas for staff, event organizers, CEC Board members, sponsor representatives, etc. distinct from those areas for the general public.

Recommended, but not required, elements for the FOH include:

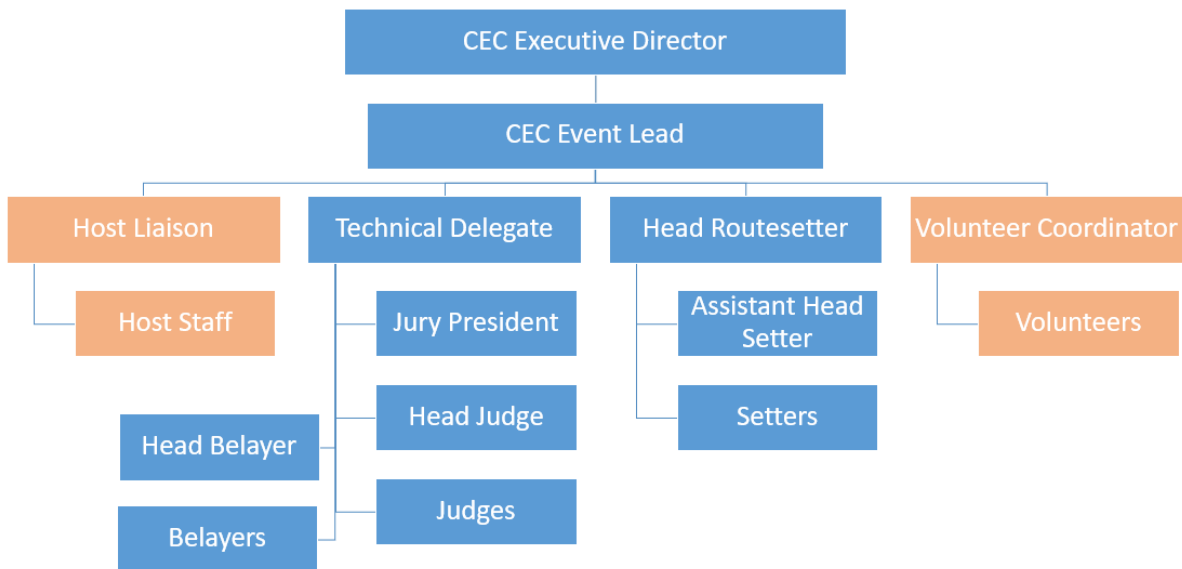
- A sound system to address the audience and play music;
 - Music must be approved by the Technical Delegate;
- A light system that can be directed at the climbing wall;

- Light systems must be approved by the Technical Delegate to ensure athletes are provided with sufficient lighting;
- A video screen or projector of sufficient size as to display rankings, results, or other information;
 - CEC will provide the software to display the above;
- Personal protective equipment available upon request, including earplugs, masks, face shields, gloves, etc.

CEC & HOST RESPONSIBILITIES

CEC is responsible for and in charge of all CEC events. CEC will work in conjunction with the Hosting Facility to deliver the most successful event possible for the athletes. CEC asks that the Host Facility should select 1) a Host Liaison and 2) a Volunteer Coordinator to work with the CEC Event Lead.

Organizational Chart



Responsibilities

Both parties will sign a Hosting Agreement upon which they agree to the following objectives:

- Provide athletes a fair but challenging FOP
- Allow the Host Gym and local climbing community to benefit from co-hosting the Event
- Allow the CEC to benefit from co-hosting the Event
- Providing spectators with an inspiring and high-quality sport show
- Enable broadcasters and media to promote climbing via producing, film, images and reports
- Allow Sponsors to benefit from supporting climbing, the Parties and the Event, as applicable
- Promote competition climbing in Canada

Specifically, CEC is responsible for:

- Developing, in collaboration with the Event Host, the event budget
- Creating the event schedule
- Researching and applying for local grants and sponsorships

- Creating an event webpage containing the following logistic information:
 - Travel information – closest airport, directions by car and transit
 - Partner accommodations
 - Event organizer and CEC Official’s names and contact details
 - Location of nearest hospital
 - Link to waiver
 - Parking instructions
 - Food recommendations
 - Preliminary Schedule
- Designing all branding for the event, including badges and signage
- Hiring Event Officials, including:
 - Technical Delegate, Jury President, and Head Judge
 - Head Routesetter, Assistant Head Setter, and Setters
 - Head Belayer (for lead and speed)
 - Livestream commentators
- Covering cost of travel, accommodation, honorarium, and per diem for Event Officials
- Collecting registration and payment
- Providing and setting up the live scoring system
- Providing and setting up the volunteer management system
- Providing a livestream of the event (semis and finals only)
- Holding a training session for volunteers such as judges and belayers
- Hosting the technical meeting before the competition
- Providing medals, trophies, and cash prizes for every eligible category
- Providing a land acknowledgement script

Specifically, the Event Host is responsible for:

- Providing a Host Liaison to work with CEC
- Purchasing additional holds and volumes as directed by the Head Routesetter, according to the event budget
- Providing a Volunteer Coordinator to support recruitment, training, and scheduling of volunteers
- Supporting volunteer recruitment efforts:
 - Belayers (2 per lead route and 1 per top rope route)
 - Judges (2-3 per boulder problems, 3-4 per lead route)
 - Isolation Zone Managers
 - Runners
- Providing a strong internet WIFI connection for the Field of Play (separate from the public WIFI connection)
- Providing exclusive access to a printer for the duration of the event
- Providing food for volunteers
- Providing first aid personnel as directed by CEC
- Hiring a Master of Ceremony for the Finals and award ceremonies
- Provide a podium and backdrop for the award ceremonies

FINANCIAL STRUCTURE OF CEC EVENTS

CEC will work with Event Hosts to develop the **Event Budget**. This Budget will incorporate expenses related to hosting the event, such as:

- Setting team
 - Honorarium for Head Routesetter, Assistant Head Routesetter, and Setters (as needed)
 - Contribution for forerunners
 - Travel and accommodation
 - Per diem
- Officials team
 - Honorarium for Technical Delegate, Jury President, Head Belay, and Head Judge
 - Travel and accommodation
 - Per diem
- Competition equipment
 - Countdown clocks, cameras, tablets
 - Live Result System
 - Registration system and volunteer management software
 - Signage, athlete and volunteer badges, volunteer shirts
 - Medals, trophies, and cash prizes
- Livestream
 - Livestream contract fee
 - Honorarium for commentators
 - Travel, and accommodation, and per diem for commentators
- Marketing
 - Marketing team, including an event photographer

CEC will provide Event Hosts with the following financial contributions:

- Facility rental fee, as agreed by both parties
- Fixed amount for lift rentals (if needed)
- Fixed amount to purchase holds and volumes, which will remain the property of the climbing facility
- Fixed amount for the following expenses:
 - Honorarium for Host Liaison
 - Honorarium for Volunteer Coordinator
 - Honorarium for Master of Ceremony
 - Food for volunteers
 - First aid and physiotherapy services
 - Contribution toward ideo recap or promotional materials

CEC will not provide financial contributions for the following:

- Staffing the facility for all duration of the event
- Space for spectators, including bleachers if required
- Table, chairs, and extension cords to supply for the event
- Security barrier between the Field of Play and Front of House
- Additional photographers and Media Team
- Event Hosts may sell tickets and food and drinks, the proceeds of which shall be kept by the Event Host.

BID REQUIREMENTS

All bids must be submitted by email as an attached PDF document to info@climbingcanada.ca. Bids must contain, at a minimum, the following sections:

1. Name and contact information for
 - a. Any individuals involved with the bid itself
 - b. Facility
 - c. The proposed Host Liaison
 - d. The proposed Volunteer Coordinator
2. Proposed Event(s) and preferred date(s)
3. A complete description of the host facility and how the facility satisfies the hosting requirements
 - a. Competition Requirements
 - b. Field of Play
 - c. Wall Design
 - d. Other Areas
 - e. Public Areas
4. Description of the host city in terms of accessibility, hospitality, volunteer capability, etc.
5. Outline of medical services available, including distance to the nearest hospital.
6. List of potential sponsors and/or grants available if the event is held in the proposed city/facility.
7. Letter of support from Provincial or Territorial Sport Organization (PTSO) - optional.
8. Letter of support from Sport Tourism Organizations and/or Government leaders - optional.

BID EVALUATION CRITERIA

CEC will evaluate bids on the following criteria, ranked by priority:

1. Infrastructure assets
 - a. Climbing facilities
 - b. Hold/volume inventory
 - c. Accommodation options
 - d. Food & Beverage Services
 - e. Transportation
 - f. Livestream / Broadcast Capacity
 - g. Medical Services
2. Community support
 - a. PTSO support
 - b. Club support
 - c. Ability to recruit local volunteers
3. Public sector support
 - a. Government support
 - b. Sport tourism support
 - c. Ability to secure hosting grants
4. Management and event expertise
 - a. Leadership of local team

- b. Experience in event hosting
- 5. Financial considerations
 - a. Financial suitability
 - b. Marketability
 - c. Ability to secure local sponsors
- 6. Legacy
 - a. Infrastructure & equipment
 - b. Sport promotion